

ANNUAL PUBLIC NOTICE OF DIRECTORY INFORMATION

This district annually gives notice to parents of students in attendance and students 18 years of age or emancipated regarding directory information. Directory information means those items of personally identifiable information contained in a student education record which are not generally considered harmful or an invasion of privacy if released. This notice will identify the types of information considered to be directory information and the district's option to release such information and requirement that the district must, by law, release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information.

Exclusions from any or all directory categories named as directory information must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice.

The following directory information may be released to the public through appropriate procedures.

1. Student's name;
2. Student's address;
3. Student's telephone listing;
4. Student's photograph;
5. Date and place of birth;
6. Participation in officially recognized sports and activities;
7. Weight and height of athletic team members;
8. Dates of attendance;
9. Degrees or awards received;
10. Most recent previous school or program attended.

Directory information shall be released only with administrative direction. Directory information considered by the district to be detrimental will not be released. Information will not be given over the telephone except in health and safety emergencies.

FIELD TRIPS

From time to time during the school year students will participate in Harper School District field trips. **If parents do not want their student to participate in any field trips they must notify the school officials in writing within two weeks of this notice, otherwise it will be assumed that the student has permission to participate.**

DATE OF NOTICE August 24, 2009

