

CHARTER COMMITTEE MET AT HARPER SCHOOLS

FEBRUARY 1, 2016 5:00 PM

MEMBERS PRESENT: ALICIA ANDERSON, JANETTE PRATT, KAY JOHNSON, LINDA FORTIN, LINDSEY JOHNSON, ASHLEE MUNDEN

MEMBERS NOT PRESENT: N/A

OTHERS: RON TALBOT, STEPHANIE HUNT

BUSINESS CONDUCTED: Charter Committee Meeting

The meeting was not recorded.

There were no public comments.

The meeting was called to order by Charter Director, Janette Pratt.

Stephanie Hunt attended the meeting to discuss Senior Projects with the Charter Committee. Items discussed were:

- Change due date for next year so that all parts of the Senior Project would be completed by 12/14. With December being busy with the holiday season, Christmas program, etc. it was tentatively decided to have them completed by Thanksgiving Break (11/17/16).
  - o 11/9/16 – Portfolios
  - o 11/16/16 – Presentations
  - o 11/22/16 – Make-up Speeches if necessary
- Clarify “Physical Project” to be PHYSICAL. No more presentations to other classes to qualify as the physical project.
- Add tri-fold as a requirement
- Include evidence in physical project section. Receipts, photos, etc.
- Having the lights off during the presentations was an issue – as was the room itself. That room was used due to it having tables vs. individual desks but it was discussed to move the presentations to the gym next year.
- Using PowerPoint as an aide – not the entire project/presentation.
- Due dates will correlate with grades next year (per Stephanie). When a portion of the Senior Project is due there will be a correlating grade in the grade book. If that portion is not turned in – there will be a 0 in the grade book for that assignment.
- Students lumped together in a section during the presentation was also an issue. Some noted they were being dis-respectful to the student giving their presentation.
- Judging comments need to be added by the judges for each student. The students are not given back their individual score sheets – they are only given their grade and what comments were made by the judges.
- Next year to possibly pull all required forms and have a section just for forms.
- Students need to know they can/should branch out from their particular project/job shadow. If they do 8 hours with a veterinarian, maybe do 8 hours with a contrasting area (the business side of running a vets office, human medicine, etc.)
- Re-address the forging portion of the Senior Project – update consequences.
- Add speeches to other classes
- Update Job Experience Form (add signature line for job supervisor vs. mentor – or have both)
- Update the Mentor Evaluation (remove the job experience in parenthesis. Change 1<sup>st</sup> line to be out of 4 pts)
- Scratch thank you letters to judges and replace with cover letter and resume.
- Practice Speech Forms – Min of 6 with 2 maximum per person presented to. Allowed to practice with judges.

- Having multiple working portfolio checklists throughout the project with 1 final portfolio checklist.
- Stephanie would also like to be part of the grading process.
- Stephanie would also like ½ point for completed forms with missing information.
- Journal Entry's need to be documented for each job shadow completed.

The Senior Project discussion was tabled for today's meeting. Stephanie is going to go through the project/checklist and put together what she would like to see and then re-present these options to the Charter Committee at next month's meeting.

Fundraisers – Ron plans to adopt the proposed form (with only one signature line) with no further involvement from the Charter Committee.

Science Fair – Proposals are due 2/2/16. Ron discussed that while parts of the Science Fair are worth 100pts (300 pts total) it is the equivalent of 3 full assignments. Depending on the teachers grade book those numbers might need to be adjusted to fit their grading schedule (20/20 vs. 100/100).

An additional meeting is needed prior to the Science Project to discuss judges and general organization of the event. A non-formal meeting will be held 2/16/16 @ 4:00 at the school.

It was also brought to the Charter Committee by Ron to possibly branch out of just holding a Science Fair every year. The board was open to this and discussed possibly doing History, Art, etc. All classes would need to do the same topic for consistency. We would also need to look at how to set up those different ideas for minimum criteria, grading, etc. We could also look into grant programs for art programs (Artisan in residence).

During the Senior Project discussion Alisha brought up to align/coordinate the language arts curriculum. Ron and Linda agreed this would be a great idea. Professional Development might be 2 days – curriculum alignment and scheduling/electives.

The next meeting is March 7, 2016 but due to the Science Fair it will be postponed until March 14 at 5:00PM.

Linda Fortin moved to adjourn, Kay Johnson seconded, passed.

Charter Director \_\_\_\_\_

Charter Vice-Director \_\_\_\_\_